

Information about the processing of your data

We hereby inform you about the processing of your personal data by the company CIPRES GmbH and the rights granted to you under the Data Protection Act.

Who is responsible for the data processing and who is the data protection officer?

Responsible for the data processing is

CIPRES GmbH
Ahorner Berg 4
96482 Ahorn
Germany
Phone +49 9561 7995 700
info@cipres.biz

Our data protection officer, you can reach under the above-mentioned address with the addition - Data Protection Officer- or under info@cipres.biz

Which data categories do we use and where do they come from?

The following personal data is provided and processed by you:

- contact details (name, name addition, job title)
- Data on the contractual relationship (e.g. type of contract, product interest, bank details, tax numbers)
- Communication & identification data (e.g. telephone number, e-mail, address)

For what purposes and on what legal basis is data processed?

We process your personal data in compliance with the EU General Data Protection Regulation (GDPR), the Federal Data Protection Act (FDPA) and all other relevant laws.

The data processing takes place in each case for the purpose of carrying out and handling your respective request in accordance with Art. 6 para. 1 a or f EU-GDPR.

The processing of your request is not possible without the processing of your personal data.

Contact us as

a) Visitors

We process your personal data for the organization and processing of your visit, Art. 6 para. 1 f EU-GDPR. This includes in particular the organization of the appointment and the registration at the reception.

b) Journalist

We process your personal data in order to provide you with information and notifications regarding the company CIPRES GmbH, Art. 6 para. 1 f EU-GDPR.

c) Employees of a service provider commissioned by us

We process your personal data for the fulfillment of the service contract, Art. 6 para. 1 b GDPR. In addition, we process your data, insofar as this is necessary for the protection of our legitimate interests, Art. 6 para. 1 f of the EU GDPR such as, for example, registration upon receipt.

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In addition, we process your personal data for the fulfillment of legal obligations such e.g., regulatory requirements, commercial and tax-law retention obligations or our obligation to advise. The legal basis for processing in this case is the respective legal regulations combined with Art. 6 para. 1 c) GDPR.

Should we wish to process your personal data for a purpose not mentioned above, we will inform you in advance within the framework of the legal provisions.

Who gets your data?

External service provider:

We serve ourselves to fulfill our obligations to some external service providers. These can be used to destroy confidential documents and hardware, IT services, market research, litigation and accounting.

How long will your data be stored?

We delete your personal data as soon as it is no longer necessary for the above purposes. It may happen that personal data are kept for the time in which claims against our company can be asserted (legal limitation period of three or up to thirty years). In addition, we store your personal data as far as we are legally obliged to do so. Corresponding proof and retention obligations arise, among other things, from the German Commercial Code, the Tax Code and the Money Laundering Act. The storage periods are thereafter up to ten years.

Which data protection rights can you assert as a data subject?

You can under the above mentioned address information about the data stored about your person. In addition, under certain circumstances, you may request the correction or deletion of your data. You may also be entitled to restrict the processing of your data and have the right to disclose the data you provide in a structured, common and machine-readable format.

Right to

If we process your data in order to safeguard our legitimate interests, you can object to this processing for reasons that arise from your particular situation. We will then no longer process your personal information unless we can demonstrate compelling legitimate grounds for processing that outweigh your interests, rights and freedoms, or processing for the purposes of asserting, pursuing or defending legal claims.

Where can you complain?

You have the option of complaining to the above-mentioned data protection officer or to a data protection supervisory authority.

The data protection supervisory authority responsible for us is:

Bayerisches Landesamt für Datenschutzaufsicht
Postfach 6 06
91511 Ansbach
Germany